GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Home Department – Right to Information Act, 2005 (Central Act No.22 of 2005) – Publication of Information under Section 4 (1)(b) of the Right to Information Act, 2005 – Revised Information – Published - Orders –Issued.

HOME (OP) DEPARTMENT

G.O.MS.No. 39 Dated: 31-03-2016
Read the following:-

1.Right to Information Act, 2005 (Act No.22 of 2005 Central Act, Published in Gazette of India (Extraordinary vide Notification No.25, dated 21-06-2005)

2. Letter No.10879/APIC/A/2014, of AP Information Commission, dated 10-11-2015.

* * * *

Whereas, Section 4(1)(b) of Right to Information Act, 2005 (Central Act No.22 of 2005) casts an obligation on every public authority to publish the revised information on 17 items referred therein in the said Section.

2. In compliance to the above statutory obligation, and in pursuance of the orders issued in the reference 2nd read above, the revised information in 17 templates, as prescribed in 4(1) (b) of the Right to Information Act, 2005, is herewith published as noted in the Annexure to this Order. The said information shall be updated once in a year as per clause 17 of 4 (1) (b)

3. Copy of this order is available on internet and can be accessed at address http://www.ap.gov.in.goir.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

MOHD AHSAN REZA
SPECIAL SECRETARY TO GOVERNMENT

To
All the Officers of Home Department
The General Administration (I&PR) Department
The General Administration (GPM &AR) Department
All the Departments in Secretariat
Copyto:
The Secretary, AP Information Commission, HACA Bhavan, Hyderabad
PS to Chief Secretary to Government
PS to Minister for Home
PS to Principal Secretary to Government
PA to Special Secretary to Government
SF/SC

//FORWARDED::BY ORDER//

SECTION OFFICER

THE RIGHT TO INFORMATION ACT, 2005

OBLIGATIONS OF

PUBLIC AUTHORITIES

MANUAL OF HOME DEPARTMENT

(PUBLISHED IN TERMS OF SECTION 4(1)(b)

OF THE R.T.I. ACT, 2005)

HOME DEPARTMENT

A.P.SECRETARIAT,

HYDERABAD ,

ANDHRA PRADESH

OCTOBER, 2005

(Upto dated – February, 2016)

CHAPTER - 1

INTRODUCTION

The Right to Information Act '2005 is an Act to provide for setting out the practical regime of right to information for citizens to secure access to information under the control of public authorities, in order to promote transparency and accountability in the working of every public authority, the constitution of a Central Information Commission and State Information Commissions and for matters connected therewith or incidental thereto.

Subject to the provisions of the Act, all citizens shall have the right to information and Sec.4(1)(b) of the Act casts an obligation on each public authority to publish a manual on the functioning of each department.

This manual gives a comprehensive idea about the particulars, functions of the Home dept and also the powers and duties of the employees including the channels of supervision and accountability.

This manual contains 18 chapters in all which gives information about the functioning of the Home department in a nut shell.

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CHAPTER - 2

Organization, Functions and Duties, [(Section 4(1)(b)(i)]

Sl. No.	Name of the Organization	Address	Functions	Duties
1	Home Department	A.P. Secretariat, Hyderabad	The matters relating to Police Department, Prisons, Correctional Services/ Courts Administration and Passports are dealt in the Department	The Home Dept. is one of the departments in A.P. Secretariat. The subjects that are to be dealt in each department of Secretariat are specified by G.A.(AR&T) Dept from time to time. The matters relating to the Police Department/Prisons, Fire Services, Correctional Services/Courts Administration and Printing & Stationery Departments are dealt in this department. The Police Wing in Home Department deals with all Service matters / Courts cases /Financial maters/Legislative matters/Welfare measures /Creation of Police Stations and out posts change of jurisdictions, strengthening & Shifting of Police Stations, Security of Vital installations and VIP Security, Sanction of prosecutions, withdrawals of Prosecutions/Arms licenses/ Sainik Welfare. The Passports & Prisons Wing in Home Dept. deals with grant of extension of stay, renew of passports, Visa Extensions, Returns relating to deportations, infiltration, overstayed, grant of Indian Citizenship, determinate of National Status of Foreign Nationals Status viz. Pakistan , USA , Newzeland Australia , Kenya , Nygeria, Sapin, Hungery etc. Issue of No Obligation to return India (NORI) certificates of U.S.A. Students. And service matters of Prisons/Fire Services Dept/Shifting of Fire Stations/Borstal Schools/Jail Reforms/Mercy classifications of Prisoners, Prosecution and Review committees of Under Trial Prisoners/ Stationery purchases and supply, Printing manuals/Printing permission to private organizations/ Cinema rules and Cable Net work. The Courts Wing in Home Department deals with financial sanctions relating to High Court and other courts in the State, Grant-in-aid to Bar associations, Construction of Court buildings, Providing of accommodations to Judicial Officers, all service matters judicial wing amendments to Civil Rules in practice and circulars, A.P. Court fees and Suits Valuation Act The organization of Home department is on the same lines of other Secretariat departments as prescribed in Secretariat Office Manual. The hierarchical pattern of Officers of Home department is as annexed

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CHAPTER - 3

Powers and Duties of Officers and Employees [Section 4(1)(b)(ii))

3.1 The details of the powers and duties of Officers and employees of the authority by designation as follows :-

Sl. No.	Name of the Officer / Employee	Designation	Duties allotted	Powers
(1)	(2)	(3)	(4)	(5)
1	Dr.Manmohan Singh, IAS	Principal Secretary to Government. (FAC)	The Principal Secretary to Govt. is responsible for the careful observance of the Business Rules and Secretariat Instructions in the transaction of business in his Department. He exercises general supervision and control over the staff working under him and is responsible for seeing that the members of the staff do the work allotted to them efficiently and expeditiously. It is his duty to take efficient steps for the prompt dispatch of business in the Department.	As envisaged in Business Rules.
2	Sri C.S.S.V. Durga Prasad	Secretary to Govt., Law Department	-do-	As envisaged in Business Rules
3	Sri S.V.Ramana Muthy, IPS.	Chairman, A.P. Road Safety Authority	A.P. Road Safety Authority Subject	As envisaged in Business Rules
4.	Sri Mohd. Ahsan Reza, IPS	Special Secretary to Govt.	The Spl. / Addl. Secretary., Joint Secretary and the Dy. Secretary occupies a position almost identical with that of Secretary in regard to subjects allotted to him and can send cases for orders direct to the Minister or to the Governor. He/she exercises also the functions of an Asst. Secretary as described in the next paragraph. The Prl. Secretary/ Secretary of the Department remains responsible for the subjects allotted to the Spl./Addl., Joint or Dy. Secretary. The latter consults the Principal Secretary / Secretary on case dealing with important questions of principal or any other cases which he considers to be of special importance.	As envisaged in Business Rules
5	Smt. V.L.Ramana Kumari	Deputy Secretary to Government (I)		
6	Smt. M. Mamatha Sundari	Deputy Secretary to Government. (II)		
7	Sri K.V.Kishore Kumar	Asst. Secretary to Govt.	The Assistant Secretary also exercise control over the Sections placed in his charge with regard to dispatch of business and in regard to discipline.	
8	Sri G.Bhaskara Rama Rao	Asst. Secretary to Govt.		
9	Smt.Sameena Fathima	Asst. Secretary to Govt.		
10	Sri Syed Shali Peeran	Asst. Secretary to Govt		
11	Sri MVM Chandra Kumar	Asst. Secretary to Govt.		

12		Section Officers	The Section Officer is In-charge of a Section in the Department. Two Assistant Section Officers assist him. He is responsible for all files relating to the subjects allotted to the Assistant Section Officers under him. He is directly responsible to the officers under whom he works for the efficient and expeditious dispatch of business in all stages in his Section. The Training of the Assistant Section Officers under him is one of his principal functions. He himself under take to deal with the more difficult or important papers. He is not expected to express his views or to suggest what orders should be passed on a case when there is clear precedent or the case is of a routine nature. He should maintain a discipline in his Sections.
13		Assistant Section Officers	The main duties of Assistant Section Officer in a Section are to reference the communications properly and to assist the Section Officer in dealing with cases relating to his Section. He is expected to do work of a routine and mechanical nature such as maintaining the prescribed Registers typing drafts, fair copying, dispatching and indexing.
14		Stenographers	The Stenographers working as Private Secretaries to Principal Secretary/ Secretary to Government do shorthand work for them. The Stenographers working for Additional Secretary /Joint Secretary/Deputy Secretary to do shorthand work to them and such other items of work as are entrusted to them

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CHAPTER - 4

Procedure Followed in Decision-making Process [Section 4(1) (b) (iii)]

Activity	Description	Decision making process	Designation of final decision making authority
The procedure followed in the decision making is common to all departments including Home Department as prescribed in Business Rules and Secretariat Instructions Published by General Administration (Cabinet/IC) Department. These rules and instructions are amended from time to time by General Administration (Cabinet/IC) Department. The proposals of the Heads of the Departments under control of Home Department used to receive in Tappal Section. On receipt of the same the Tappal clerk gives Tappal Number and keep all Tappal papers in a separate Tappal Book and send them to the officers concerned. On perusal of Tappal by the concerned officers, they will be sent back to the concerned sections. The concerned Asst. Section Officer make an entry in the personal register and put up the same in the shape of a file with relevant extracts of Acts and rules and submit the file to the concerned Section Officer. The Section Officer scrutinizes the file and writes his remarks, and passes on the file to the concerned Assistant Secretary. The Assistant Secretary scrutinizes the file and passes on the file to the Principal Secretary through the concerned Spl. / Addl. Secretary / Joint Secretary / Deputy Secretary as the case may be.			

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CHAPTER - 5

Norms set for the Discharge of Functions [Section 4 (1) (b)(iv)]

SI. No.	Function / Service	Norms / Standards of		
The norms for the discharge of functions of each department are also defined in both Secretariat Office Manual and Business Rules. The usual Office hours are from 10.30 AM to 5-00PM. The Service delivery time frame for the services rendered by the Department are given below:- 1. Routine matters : **3 Days** 2. Other than routine matters : **10 Days** (Ex: Policy decision files) 3. Reference / Letters from Others Departments : Routine Matters : **3 Days** (Ex: U.O. Note and files) Other than Routine matters : **7 Days** (Ex: Policy decision files)				

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CHAPTER - 6

Rules, Regulations, Instructions, Manual and Records, for Discharging Functions [Section 4(1)(b)(v)] & (vi)]

Sl. No.	Description	Gist of contents	Price of the publication if priced
Rules & Regulations/Instructions/Manuals/Records			
1	Besides the common rules for administrative / financial matters as prescribed by GAD/Finance department, the following Acts and Rules are held for official use. • A.P. Court fees and suits Valuation Act, 1956 • A.P. Lotteries Act • Prisons Act and Rules • Cinemas (Regulation)Act • Arms, Fire Arms (Central Act) • Central Acts and Rules relating to Foreigners • A.P. Protections of Depositors of Financial Establishment Rules 1999, • Fundamental Rules • State and Subordinate Service Rules • Secretariat Office Manual • A.P.C.S. (C.C.& A Rules, 1991 • A.P.C.S. (Conduct Rules), 1964 • Leave Rules, 1933 • A.P. Revised Pension Rules, 1980 . • A.P. Police Manuals.		---

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CHAPTER - 7

Categories of Documents held by the Public Authority under its Control

[Section 4(1)(b) vi]

Sl.No.	Category of document	Title of the document	Designation and address of the custodian (held by / under the control of whom)
• Government Order (Miscellaneous) • Government Order (Routine) • Memo. • Letter • U.O. Note • Office Order (Miscellaneous) • Office Order (Routine) • Endorsement • D.O. Letter			

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CHAPTER - 8

Arrangement for Consultation with, or Representation by, the Members of the Public in relation to the Formulation of Policy or implementation thereof

[Section 4(1)(b)(vii)

Sl. No.	Function/service	Arrangements for consultation with or representation of public in relations with policy formulation	Arrangements for consultation with or representation of public in relations with policy implementation.
The public who are aggrieved in the delay of issue of order at Government Level may approach any Officer from and above the rank of Assistant Secretary to Government. The department's staff are not allowed to entertain any visitors who come for their personal work. Therefore, the consultation with public representation is not relevant to Secretariat departments in General and Home Department in specific.			

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CHAPTER - 9

Boards, Councils, Committees and other Bodies Constituted as part of Public Authority [Section 4(1)(b) viii]

Name of the Board, Council, Committee etc.	Composition	Powers & Functions	Whether its Meetings open to Public/Minutes of its meetings accessible for Public
The constitution of boards and councils and committees that are relevant to the public is un-common for the departments in Secretariat including Home Department, since the business carried out in Secretariat is not directly meant for public. The policies will be decided are placed before legislature and after they transfer into Acts, the Heads of Departments under the administrative control of different departments in Secretariat give directions for the subordinate offices for implementation, overseeing and monitoring. The Secretariat is merely confined in policy making and overseeing of the administration of the State through Heads of Departments and hence it is not directly related to the public.			

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CHAPTER - 10

Directory of Officers and Employees [Section 4(1)(b)(ix)]

Name of office / administrative unit	Name, Designation & Address of Officer / Employee			Telephone & Fax Office
	Name	Designation	Address	
Home Dept. A.P. Secretariat, Hyderabad	Dr.Manmohan Singh, IAS	Principal Secretary to Govt. (FAC)	J' Block 8th Floor Room No.820, A.P.Secretariat	Off:- 040-23453237 Fax:-040-23454547 Cell:-8008452626
	Sri S.V.Ramana Muthy, IPS.	Chairman, A.P. Road Safety Authority	8.2.293/82/PN, Plot No.145, Prasashan Nagar, Jubille Shills, Hyderabad	Off:- 040-23552626 Cell:9440627213
	Sri C.S.S.V. Durga Prasad	Secretary to Government (Law)	Room No.303, K-Block, II Floor A.P. Secretariat	Off:040-23456360 Fax:040-23450255 Cell:98481 59993
	Sri Mohd. Ahsan Reza	Special Secretary to Government	J' Block 5th Floor Room No.528, A.P.Secretariat	Off:- 23450913, Cell.9440627346
	Smt.V.L.Ramana Kumari	Dy. Secretary to Govt. (I)	J' Block 5th Floor Room No.520, A.P.Secretariat	7680073256
	Smt.M.Mamatha Sundari	Dy. Secretary to Govt. (II)	J' Block 8th Floor A.P.Secretariat	9515121625
	Sri K.V.Kishore Kumar	Asst. Secretary to Govt.	Room No.325, 3rd Floor, J-Block, A.P. Secretariat.	7680073244
	Sri G.Bhaskara Rama Rao	Asst. Secretary to Govt.	Room No.325, 3rd Floor, J-Block, A.P. Secretariat.	7680073242
	Smt.Sameena Fathima	Asst.Secretary to Govt.,	Room No. 317 3rd Floor, J-Block, A.P. Secretariat	7680073260
	Sri Syed Shali Peeran	Asst. Secretary to Govt.,	Room No.325, 3rd Floor, J-Block, A.P. Secretariat	7680073264
	Sri MVM Chandra Kumar	Assistant Secretary to Government	Room No.325, 3rd Floor, J-Block, A.P. Secretariat.	7680073253
	Sri Ch.Prasanna Kumar	Section Officer	J' Block, 4th Floor.	7680073266
	Sri D.Ravi Babu	Section Officer	J' Block, 5th Floor	7680073247
	Smt.N.Rajani Kumari	Section Officer	J' Block, 5th Floor	7680073243
	Sri L.V.V.M. Guptha	Section Officer	J' Block, 4th Floor	7680073841
	Smt. R. Jayasree	Section Officer	J' Block, 5th Floor	7680073250

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	Sri R.Bhaskara Raju	Section Officer	J' Block, 5th Floor	7680073254
	Smt.A.V.Kanaka Durga	Section Officer	J' Block, 5th Floor	7680073262
	Sri T.Narasimhulu	Section Officer	J' Block, 5th Floor	7680073251
	Sri K.Sreenath	Section Officer	J' Block, 4th Floor	7680073259
	Smt.L. Sarada	Section Officer	J' Block, 5th Floor	7680073265
	Sri V.Naveen Babu	Section Officer	J' Block, 5th Floor	7680073257
	Sri S.Chandra Sekhar	Section Officer	J' Block, 4th Floor	7680073245
	Sri K.Ramesh Kumar	Section Officer	J' Block, 4th Floor	7680073247
	Smt.D.Indira Rani	Section Officer	J' Block,4th Floor	7680073249
	Sri R.Rama Chandra Reddy	Section Officer	J' Block,5th Floor	7680073248
	Smt.V.Vijaya Lakshmi	Section Officer	J' Block,5th Floor	7680073246
	Sri K.S.N.Murthy	Section Officer	J' Block,4th Floor	7680073263
	Smt.S.S.Swarna Latha	Section Officer(SC.A)	J' Block, 5th Floor	7680073252
	Sri P.Subramanyam	Section Officer(SC.B)	J' Block, 5th Floor	7680073258
	Smt.P.Nageswari	Assistant Section Officers		
	Smt.A Srilakshmi,			
	Sri V Shekar Babu			
	Sri K Rama Krishna			
	Kum.I. Aparna			
	Smt V.Bangaram			
	Smt.K.Suneetha			
	Sri G. Ramesh Kumar			
	Sri M Kondal Rao			
	Sri D.Srinivas Rao			
	Sri P.Vijaya Bhaskar Rao			
	Sri M.Srinivasa Rao			
	Sri Mir Mushtahad Ali			
	Sri Y.Kishore			
	Sri A.Ravi			
	Sri Shaik Ameer Basha			
	Kum.T.Saritha			
	Sri B.Anil Kumar,			
	DR &T ASSISTANTS			
	Sri E.Kumaraswamy			
	Sri A.Sreenu			
	OFFICE SUBORDINATE			
	Sri K.Nagamuni			
	Sri S.Sathi Reddy			
	Sri A.Ganesh			
	Sri G.Laxmi Narsing Rao			
	Kum. M.Shyamala			
	Sri K.Sreedhar			
	Smt.P.Swarna Rekha			
	Sri Y.Narasimha Rao, (Roneo Operator)			

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CHAPTER - 11

Monthly remuneration received by officers and employees [Section 4(1)(b)(x)

Sl.. No.	Designation	Monthly Remuneration including its composition (Rs.)	System of compensation to determine Remuneration as given in regulation
1	Principal Secretary to Govt. (FAC)	1,97,360/-	
2	D. G.P. & Chairman, Road Safety Authority	Rs.199650/-	
3	Secretary to Government (LA &J)		
4	Special Secretary to Govt.	Rs.150662/-	
5	Dy. Secretary to Govt.(I)	Rs.104892/-	
6	Deputy Secretary to Govt.(II)	Rs.88616/-	
7	Asst. Secretary to Govt. (I)	Rs.75491/-	
8	Asst. Secretary to Govt. (II)	Rs.90832/-	
9	Asst. Secretary to Govt. (III)	Rs.93138/-	
10	Asst. Secretary to Govt. (IV)	Rs.90922/-	
11	Asst. Secretary to Govt. (V)	Rs.88526/-	
12	Section Officers (17)	Rs.1096402/-	
13	Section Officers (SC)(2)	Rs.148873/-	
14	P.S to Secretary to Government (1)	Rs.73383/-	
15	Jr. Stenos(1)	Rs.31960/-	
16	Asst. Section Officers (18)	Rs.839749/-	
17	DR & T Assistants (2)	Rs.125225/-	
18	Roneo Operator (1)	Rs.51079/-	
32	Office Sub-ordinates (7)	Rs.199941/-	

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CHAPTER – 12

Budget Allocated to Each Agency including Plans etc. [Section 4(1)(b)xi]

Agency	Plan/Programme/Scheme/Project/ Activity/Purpose for which budget is allocated	Proposed expenditure	Expected Outcomes	Report on disbursements made or where such details are available (web site, reports, notice board etc.)
Non Plan :	**5.72 cr.**			

Agency	Plan/Programme/Scheme/Project/ Activity/Purpose for which budget is allocated	Amount released: Last year	Amount spent last year	Budget allocated current year	Budget released current year
- Nil -					

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CHAPTER - 13

Manner of Execution of Subsidy Programmes [Section 4 (1)(b)xii]

Name of programme/activity	Nature/scale of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy
-- Nil -			

* * *

Name of programme/activity	Application Procedure	Sanction Procedure	Disbursement procedure
Nil -			

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CHAPTER - 14

Particulars of Recipients of Concessions, Permit or Authorization Granted by the Public Authority [Section 4 (1)(b)xiii]

Name of programme / scheme				
Sl.No.	**Name & Address of recipient institutions**	**Nature/quantum of benefit granted**	**Date of grant**	**Name & Designation of granting authority**
-Nil -				

Name of programme/scheme				
Sl.No.	**Name & Address of recipient institutions**	**Nature/quantum of benefit granted**	**Date of grant**	**Name & Designation of granting authority**
-Nil -				

Individual Beneficiaries

Sl.No.	**Name & Address of recipient beneficiaries**	**Nature/quantum of benefit granted**	**Date of grant**	**Name & Designation of granting authority**
-Nil -				
Name of programme/scheme				
Sl.No.	**Name & Address of recipient institutions**	**Nature/quantum of benefit granted**	**Date of grant**	**Name & Designation of granting authority**
-Nil -				

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CHAPTER - 15

Information Available in Electronic Form, [Section 4 (1) (b)(xiv)]

Electronic Format	Description (site address/location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom)
A.P. On line facility is available for Home Department	The Departmental information is available in the following website:- www.aponline.gov.in		**IT & C Department**

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CHAPTER - 16

Particulars of Facilities available to Citizens for Obtaining Information – [Section 4 (1) (b)XV]

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Notice Board	--	--
News Paper Reports	--	--
Public Announcements	--	--
Information Counter	--	--
Publications	--	--
Office Library	There is no separate Library facility for Secretariat departments including Home Department. There is Central Library in Secretariat. The Law and Planning departments have separate Libraries which maintain the Acts and Rules of all the Departments and are commonly used by other departments.	
Websites	--	--
Other Facilities(name)	--	--

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CHAPTER - 17

Names, Designations and other Particulars of State Public Information Officers [Section 4 (1) (b) xvi]

STATE PUBLIC INFORMATION OFFICERS

	Name of office / Administrative Unit	Name & Designation of PIO	Office Tel: Residence Tel: Fax:	Email
	Home Dept., A.P. Secretariat, Hyderabad			
1		Sri K.V.Kishore Kumar Asst. Secretary to Govt. (I)	7680073244	
2		Sri G.Bhaskara Rama Rao Asst. Secretary to Govt. (III)	7680073242	
3		Smt.Sameena Fathima Asst.Secretary to Govt (V),	7680073260	
4		Sri Syed Shali Peeran Asst. Secretary to Govt.,(IV)	7680073264	
5		Sri MVM Chandra Kumar Assistant Secretary to Government (II)	7680073253	

STATE ASSISTANT PUBLIC INFORMATION OFFICERS

SI. No	Name of office/administrative Unit	Name & designation of APIO	Office Tel : Residence Tel: Fax:	Email
1.	Home Department, A.P. Secretariat, Hyd.			
2		Sri D.Ravi Babu Section Officer	7680073247	
3		Smt.N.Rajani Kumari Section Officer	7680073243	
4		Sri L.V.V.M. Guptha Section Officer	7680073841	
5		Smt. R. Jayasree Section Officer	7680073250	
6		Sri R.Bhaskara Raju Section Officer	7680073254	
7		Smt.A.V.Kanaka Durga Section Officer	7680073262	

P.T.O

8		Sri T.Narasimhulu Section Officer	7680073251	
9		Sri K.Sreenath Section Officer	7680073259	
10		Smt.L. Sarada Section Officer	7680073265	
11		Sri V.Naveen Babu Section Officer	7680073257	
12		Sri S.Chandra Sekhar Section Officer	7680073245	
13		Sri K.Ramesh Kumar Section Officer	7680073247	
14		Smt.D.Indira Rani Section Officer	7680073249	
15		Sri R.RamaChandra Reddy, Section Officer	7680073248	
16		Smt.V.Vijaya Lakshmi Section Officer	7680073246	
17		Sri K.S.N.Murthy Section Officer	7680073263	
18		Smt.S.S.Swarna Latha Section Officer(SC.A)	7680073252	
19		Sri P.Subramanyam Section Officer(SC.B)	7680073258	

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CHAPTER 18

Other Useful Information,(Section 4 (1) (b) xvii)

Such other information as may be prescribed and thereafter update these publication every year.

-Nil-

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HOME DEPARTMENT, A.P. SECRETARIAT, HYDERABAD

PIOs & APPELLATE AUTHORITIES in Home Department

Sl.No.	Name of the PIOs & Designation & Phone Nos.	Name of the Appellate Authority & Phone Nos.
1	Sri K.V.Kishore Kumar Asst. Secretary to Govt. (I) Cell 7680073244	Smt.V.L.Ramana Kumari, Deputy Secretary to Government (I) Cell No.7680073256
2	Sri G.Bhaskara Rama Rao Asst. Secretary to Govt. (III) Cell 7680073242	Smt.V.L.Ramana Kumari, Deputy Secretary to Government (I) Cell No.7680073256 Smt.M.Mamatha Sundari Deputy Secretary to Government (II) Cell No. 9515121625
3	Smt.Sameena Fathima Asst.Secretary to Govt (V), Cell 7680073260	Smt.M.Mamatha Sundari Deputy Secretary to Government (II) Cell No. 9515121625
4	Sri Syed Shali Peeran Asst. Secretary to Govt.,(IV) Cell 7680073264	Smt.V.L.Ramana Kumari, Deputy Secretary to Government (I) Cell No.7680073256 Smt.M.Mamatha Sundari Deputy Secretary to Government (II) Cell No. 9515121625
5	Sri MVM Chandra Kumar Assistant Secretary to Government (II) Cell 7680073253	Smt.V.L.Ramana Kumari, Deputy Secretary to Government (I) Cell No.7680073256 Smt.M.Mamatha Sundari Deputy Secretary to Government (II) Cell No. 9515121625

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